

KING EDWARD VI ASTON SCHOOL
Frederick Road, Aston, Birmingham B6 6DJ

The school is looking to make the following appointments from September 2016

ADMINISTRATIVE ASSISTANT

Part time, term time only
20 hours per week - 2.00pm – 6.00pm
£8,400 - £8,900

Closing Date: Noon on 5th July 2016

All candidates are advised to refer to the job description and person specification before making an application and application form can be found on our school website www.keaston.bham.sch.uk

Only applications on the school application form will be accepted (no CVs or agencies) and should be posted to the school address or e-mailed to vacancies@keaston.bham.sch.uk

King Edward VI Aston School is one of the five King Edward VI Grammar Schools in Birmingham. The school is committed to safeguarding the well-being of its students and the successful candidate will be required to undertake DBS and Prohibition checks.